

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
February 22, 2024

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:51 PM following the 2024 Re-Organization Meeting. Following the announcement that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Erik Bradley, Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Joseph Schwab, Elmer Still

Members Absent: Richard Schindelar, Jack Sylvester

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE

Others Absent:

Attendance Roll Call:

Mr. Bradley	Present	Mr. Riccardi	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Present	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Chairman Rattner	Present	Mr. Sylvester	Absent

Date/Time Call to Order: Thursday February 22, 2024 – 7:30PM
Others Present: Tom Carroll, Pat Dwyer, James Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Absent
Regular Meeting Minutes: 01.25.2024 ALL IN FAVOR	Abstain	Yes	Yes	Yes	Yes	Abstain	Yes	Motion Yes	Absent	Second Yes	Yes	Absent
2023 Financials ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Absent
2024 Financials ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Absent
Pending Vouchers February 15, 2024 ROLL CALL	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Absent
Correspondence ALL IN FAVOR	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Aye	Absent	Motion Aye	Aye	Absent
Directors Report, Maintenance & Repairs – 02/2024 Flow Data– January 2024 ALL IN FAVOR	Aye	Second Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Absent
Office Managers Report – February 2024 ALL IN FAVOR	Aye	Second Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Absent
Engineers Report – February 2024 ALL IN FAVOR	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Aye	Absent	Motion Aye	Aye	Absent
New Business:												
Resolution 24-18 ROLL CALL	Yes	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Absent	Yes	Yes	Absent
Old Business:												
TD Bank Discussion:									Absent			Absent
Legal Counsel RFP/RFQ									Absent			Absent
Roxbury Twp Presentation									Absent			Absent
Adjournment: 08:40 PM ALL IN FAVOR	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Absent

Chairman Rattner open and closed the meeting to the public.

The “Regular” meeting minutes of January 25, 2024, accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative All in Favor vote of members present.

All In Favor:

Mr. Bradley	Abstain	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Abstain	Mr. Sylvester	Absent

Comments:

- None

The Financial Reports for 2023 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

Comments:

- N/A

Financial Reports – 2023

10:52 AM

03/14/24

Annual Basis

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	110,899.00	-110,899.00	0.0%
Interest	10,952.93			
Trustee passdown	4,480,000.02	4,480,000.00	0.02	100.0%
Total Income	4,490,952.95	4,590,999.00	-100,046.05	97.6%
Gross Profit	4,490,952.95	4,590,999.00	-100,046.05	97.6%
Expense				
Personnel Services				
B-1 - Administrative-S&W	171,133.89	180,000.00	-8,866.11	95.1%
B-14 - Operating S&W	632,798.81	666,000.00	-33,241.19	94.7%
Total Personnel Services	803,932.70	846,000.00	-44,106.30	94.8%
Employee Benefits				
B-9 - Pension	114,991.51	114,300.00	-298.49	99.9%
B-9 - Social Security	50,970.11	60,000.00	-9,029.89	88.5%
B-10 - Hcap				
Dental/Vision	7,277.87			
B-10 - Hcap - Other	216,816.70	226,200.00	-7,383.30	96.7%
Total B-10 - Hcap	226,094.57	226,200.00	-105.43	100.0%
B-11 - Disability Insurance	7,927.49	10,000.00	-2,072.51	79.3%
B-6 - Unemployment	5,872.76	7,000.00	-1,127.24	81.0%
Total Employee Benefits	412,828.24	417,500.00	-4,671.76	98.9%
Administration Expenses				
B-2 - Administrative-CE				
Inherent Liab/PSS	-1,734.00			
B-2 - Administrative-CE - Other	40,847.63	40,100.00	547.63	101.1%
Total B-2 - Administrative-CE	47,913.63	40,100.00	-7,813.63	83.7%
Total Administration Expenses	47,913.63	40,100.00	-7,813.63	83.7%
Operations and Maintenance				
B-3 - Legal	37,870.87	35,000.00	2,870.87	106.2%
B-4 - Audit	35,350.00	36,000.00	-650.00	96.2%
B-5 - Engineer				
MPOEG Permit	5,328.92			
B-5 - Engineer - Other	20,521.08	35,000.00	-14,478.92	78.9%
Total B-5 - Engineer	25,850.00	35,000.00	-9,150.00	92.1%
B-15 - Telephone	11,204.98	15,000.00	-3,795.02	75.3%
B-16 - Electric	499,902.84	500,000.00	-9,097.16	94.2%
B-17 - Propane/Fuel Oil	13,107.27	30,000.00	-16,892.73	43.7%
B-18 - Supplies/Chemicals	145,980.74	225,000.00	-79,019.26	64.9%
B-27 - Laboratory Supplies	8,520.54	8,000.00	520.54	102.6%
B-13 - Office	25,775.71	30,000.00	-4,224.29	85.9%
B-31 - External Services	88,886.33	75,000.00	13,886.33	119.8%
B-28 - Education/Training	13,031.00	15,000.00	-1,969.00	90.9%
B-25 - Laboratory Fees	34,453.05	35,000.00	-546.95	98.4%
B-19 - Maintenance/Repairs	189,593.47	200,000.00	-10,406.53	94.8%
B-29 - Insurance	143,057.00	143,000.00	57.00	99.9%
B-34 - NJDEP Fees	18,803.75	25,000.00	-6,196.25	79.2%
B-12 - Trustee Admin Fee	2,580.00	15,000.00	-12,420.00	17.1%
B-23 - Permit Appl/Compliance Fees	31,200.08	31,000.00	200.08	99.1%
B-21 - Equipment	61,996.48	70,000.00	-8,003.52	88.6%
B-26 - Sludge Disposal	970,133.30	1,000,000.00	-29,866.70	97.0%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	2,332,936.48	2,579,270.00	-246,333.52	90.4%
Debt Service				
Debt Svs - Principal Payment	54,814.81			
Debt Svs - Interest Payment	60,985.00	306,519.00	-245,534.00	0.0%
Debt Service - Other	0.00			
Total Debt Service	115,800.00	306,519.00	-190,719.00	37.5%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-20 - Renewal & Replacement	85,858.00	200,000.00	-114,142.00	41.8%
Total Reserves	85,858.00	400,000.00	-314,142.00	20.9%
Misc. Income	-187,302.50			
Pension Reimbursement	-22,852.12			
Union Dues	-175.50			
Total Expense	3,585,993.70	4,000,389.00	-414,395.30	77.9%
Net Ordinary Income	904,959.19	-500.00	905,459.19	-186,917.8%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	19,686.40			
Total Other Income	19,686.40			
Net Other Income	19,686.40			
Net Income	924,645.59	-500.00	925,145.59	-184,855.1%

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 - Capital Improvement TD - 6556	368.31
OA 8169 - Operating Acct TD - 8169	1,071,512.01
PR 3717 - Payroll Account TD - 3717	50,483.95
CI 5030 - "CLOSED" Capital Account - 5030	328,697.40
Ee 3226 - Escrow Account TD Bank - 3226	10,539.11
RR 1360 - Renewal & Replacement TD -1360	785,316.65
Petty Cash	278.74
Total Checking/Savings	2,247,196.17
Accounts Receivable	
1200 - Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	5,337,811.14
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	29,543,100.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	200,560.89
Total Accounts Payable	200,560.89
Other Current Liabilities	
NJIB Note Payable	9,239,577.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	310.00
PERS - Contributions	160,317.11
PERS - Loans	148,057.09
PERS - Insurance	16,596.76
Union Dues	-1,191.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	275,942.43

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2023

	Dec 31, 23
Escrow Deposits Payable	
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	-183.50
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	13,929.99
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-218,658.84
Accrued Liabilities	47,771.65
Total Other Current Liabilities	9,262,343.68
Total Current Liabilities	9,462,904.57
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	14,004,224.95
Equity	
Net Investment in Capital Asset	22,889,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	12,287.50
365 PPE - Contract 365 Plant Process Eval	12,852.35
360 - Contract 360 HVAC & Roofs	
360 BR - Contract 360 HVAC/Roofs - BR	840,159.83
360 Leg - Contract 360 HVAC/Roofs - Legal	3,684.40
360 IB - Contract 360 HVAC/Roofs-NJIBank	6,289.74
360 PSS - Contract 360 HVAC Roofs PSS	32,403.21
Total 360 - Contract 360 HVAC & Roofs	882,517.18
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,267.77
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84

10:44 AM
02/14/24
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2023

	Dec 31, 23
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92
305 · Contract 305 NJIB Application	4,760.00
285 · Contract 285 - SC #1 & 2	48.82
270 · Contract 270 Thickeners	93,801.49
280 · Contract 280 PC #2	8,843.08
B-29 Capital Improvements - Other	21,342.49
	<u>-433,817.77</u>
Total B-29 Capital Improvements	629,232.50
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
	<u>564,009.27</u>
Total B-30 Renewal and Replacement	564,009.27
Operations	50,000.00
	<u>1,322,493.77</u>
Total Restricted	1,322,493.77
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
	<u>727,974.10</u>
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,507,976.57
32000 · Retained Earnings	-2,529,002.76
Net Income	835,973.89
	<u>15,538,875.99</u>
Total Equity	15,538,875.99
TOTAL LIABILITIES & EQUITY	<u>29,543,100.94</u>

The Financial Reports for 2024 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

Comments:

- N/A

Financial Reports – 2024

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual January 2024				
	Jan 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	120,993.00	-120,993.00	0.0%
Interest	38,231.00	4,715,900.00	-3,552,069.25	24.7%
Trustee paydown	1,162,936.75			
Total Income	1,201,167.75	4,836,893.00	-3,638,135.17	24.0%
Expense				
General Profit	1,202,457.83	4,841,593.00	-3,638,135.17	24.0%
Personnel Services				
B-1 - Administrative-S&W	20,302.22	105,000.00	-164,897.70	11.0%
B-16 - Operating-S&W	\$1,678.13	658,000.00	-618,323.87	7.7%
Total Personnel Services	17,878.35	653,000.00	-1761,021.65	8.4%
Employee Benefits				
B-9 - Pension	0.00	120,000.00	-120,000.00	0.0%
B-8 - Social Security	5,073.50	66,000.00	-60,926.70	7.7%
B-10 - Hoop				
Dental/Vision	1,078.12	233,000.00	-210,364.18	8.8%
B-10 - Hoop - Other	18,615.81			
Total B-10 - Hoop	20,693.93	230,000.00	-208,306.07	9.0%
B-11 - Disability Insurance	1,705.37	10,000.00	-8,294.63	17.1%
B-4 - Unemployment	\$24.46	7,000.00	-6,075.52	13.2%
Total Employee Benefits	26,567.08	433,000.00	-404,602.02	9.8%
Administration Expenses				
B-2 - Administrative-GE	5,499.60	40,000.00	-34,533.40	13.7%
Total Administration Expenses	5,499.60	40,000.00	-34,533.40	13.7%
Operations and Maintenance				
B-23 - IT & Cyber Security	5,346.20	27,000.00	-21,653.80	19.8%
B-3 - Legal	0.00	25,000.00	-25,000.00	0.0%
B-4 - Audit	0.00	20,000.00	-20,000.00	0.0%
B-6 - Engineer	2,448.00	25,000.00	-22,552.00	7.8%
B-15 - Telephone	632.16	15,000.00	-14,367.84	4.2%
B-16 - Electric	3.93	550,000.00	-549,996.07	0.0%
B-17 - Program/Fuel Oil	0.00	15,000.00	-15,000.00	0.0%
B-18 - Supplies/Chemicals	8,898.81	225,000.00	-216,101.19	4.4%
B-37 - Laboratory Supplies	285.28	8,000.00	-7,714.72	4.0%
B-12 - Office	1,113.89	20,000.00	-18,886.11	2.7%
B-21 - External Services	6,088.93	75,000.00	-68,911.07	8.1%
B-28 - Education/Training	1,283.81	10,000.00	-8,716.19	7.1%
B-28 - Laboratory Fees	544.89	25,000.00	-24,455.11	2.7%
B-18 - Maintenance/Repairs	4,784.29	205,000.00	-199,215.71	2.4%
B-25 - Insurance	62,411.20	145,000.00	-82,588.80	56.9%
B-04 - W&EP Fees	507.68	25,000.00	-24,492.32	2.0%
B-12 - Trustee Admin Fee	1,288.24	15,000.00	-13,711.76	12.9%
B-23 - Permit App/Compliance Fees	8.62	40,000.00	-39,991.38	0.0%
B-21 - Equipment	0.00	15,000.00	-15,000.00	0.0%
B-26 - Sludge Disposal	6,380.00	1,099,278.89	-1,048,898.89	0.6%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	123,183.38	2,883,370.00	-2,666,187.62	4.9%
Debt Service				
Debt Svc - Principal Payment	10,271.83			
Debt Svc - Interest Payment	0,517.20	367,223.68	-357,223.68	0.0%
Debt Service - Other	0.00			
Total Debt Service	26,789.13	367,223.68	-330,433.67	7.6%
Reserves				
B-32 - Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-20 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	475,000.00	-475,000.00	0.0%
Total Expense	255,613.54	4,841,593.00	-4,585,779.46	5.3%
Net Ordinary Income	945,554.21	0.00	945,554.21	100.0%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	1,496.42			
Total Other Income	1,496.42			
Net Other Income	1,496.42			
Net Income	947,050.63	0.00	947,050.63	100.0%

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2024

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 - Capital Improvement TD - 6556	1,037,169.10
OA 8169 - Operating Acct TD - 8169	1,205,919.60
PR 3717 - Payroll Account TD - 3717	39,069.05
CI 6030 - "CLOSED" Capital Account - 6030	328,667.40
Es 3226 - Escrow Account TD Bank - 3226	15,539.11
RR 1360 - Renewal & Replacement TD -1360	785,316.65
Petty Cash	381.30
Total Checking/Savings	3,412,092.21
Accounts Receivable	
1200 - Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,502,707.18
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	30,707,996.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	185,378.22
Total Accounts Payable	185,378.22
Other Current Liabilities	
NJIB Note Payable	10,441,031.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	310.00
PERS - Contributions	164,162.63
PERS - Loans	150,271.81
PERS - Insurance	16,839.68
Union Dues	-1,191.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	282,245.59
Total Current Liabilities	11,914,733.41
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	15,195,486.28
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	12,287.50
365 PPE - Contract 365 Plant Process Eval	12,852.35
360 - Contract 360 HVAC & Roofs	
360 BR - Contract 360 HVAC/Roofs - BR	703,791.85
360 Leg - Contract 360 HVAC/Roofs - Legal	3,684.40
360 IB - Contract 360 HVAC/Roofs-NJIBank	6,269.74
360 PSS - Contract 360 HVAC Roofs PSS	32,403.21
Total 360 - Contract 360 HVAC & Roofs	746,149.20
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,267.77
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2024

	Jan 31, 24
Escrow Deposits Payable	
30 Continental Drive - J Sassoan	2,511.25
Matrix Mount Olive	4,816.50
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crowpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	18,929.99
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,060.70
Accounts Payable - Pension	-224,962.00
Accrued Liabilities	47,771.68
Total Other Current Liabilities	10,468,797.68
Total Current Liabilities	10,654,175.90
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	15,195,486.28
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	12,287.50
365 PPE - Contract 365 Plant Process Eval	12,852.35
360 - Contract 360 HVAC & Roofs	
360 BR - Contract 360 HVAC/Roofs - BR	703,791.85
360 Leg - Contract 360 HVAC/Roofs - Legal	3,684.40
360 IB - Contract 360 HVAC/Roofs-NJIBank	6,269.74
360 PSS - Contract 360 HVAC Roofs PSS	32,403.21
Total 360 - Contract 360 HVAC & Roofs	746,149.20
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,267.77
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84

10:44 AM
 02/14/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of January 31, 2024

	Jan 31, 24
350 - Contract 350 - PCSIU	241.25
325 - Contract 325 - SC 3&4	11,694.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 - Contract 305 NJIB Application	48.82
285 - Contract 285 - SC #1 & 2	93,801.49
270 - Contract 270 Thickeners	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-433,817.77
Total B-29 Capital Improvements	492,864.52
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27
Operations	50,000.00
Total Restricted	1,186,125.79
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-7,507,976.57
32000 - Retained Earnings	-1,693,028.87
Net Income	109,992.69
Total Equity	15,512,500.70
TOTAL LIABILITIES & EQUITY	30,707,996.98

The **Pending Vouchers** for February 15, 2024, were approved for payment on a motion offered by Mr. Romano, seconded by Mr. McNeilly and the affirmative Roll Call vote of members present.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

Comments:

- Mr.

Musconetcong Sewerage Authority
Through February 15, 2024

	Name	Memo	Split	Amount
OPERATING:	Acclaim Inventory	Invoice 1643	B-31 · External	3,800.00
	Advance Auto Parts	Invoice 7927403520902 & 792740	B-19 · Maintena	282.32
	American Wear	Uniform Service 01.23.2024-02.13.2024	B-31 · External	650.20
	Aqua Pro-Tech Laboratorie	Invoice 247101183	B-25 · Laborator	108.00
	Aqua Pro-Tech Laboratorie	Invoice 237101527 - 01.17.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101528 - 01.17.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice # 237101529 - 01.17.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101530 - 01.17.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101531 - 01.17.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101532 01.17.2023	B-25 · Laborator	70.00
	Aqua Pro-Tech Laboratorie	Invoice 237101630 - 01.20.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101631 - 01.20.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101632 - 01.20.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101633 - 01.20.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101634	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101635 - 01.23.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101636	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101637 - 01.23.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101638 - 01.23.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101644 - 01.24.2023	B-25 · Laborator	27.00
	Aqua Pro-Tech Laboratorie	Invoice 237101718 - 01.25.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101719 - 01.25.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101721 - 01.25.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101720 - 01.25.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101722 - 01.25.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101838 - 01.26.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101839 - 01.26.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101908 - 02.09.2023	B-25 · Laborator	67.00
	Aqua Pro-Tech Laboratorie	Invoice 237101802 - 01.26.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101803 - 01.26.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101804 - 01.26.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101805 - 01.27.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101806 - 01.27.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237101807 - 01.27.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101808 - 01.27.2023	B-25 · Laborator	371.00
	Aqua Pro-Tech Laboratorie	Invoice 237101809 - 01.27.2023	B-25 · Laborator	398.00
	Aqua Pro-Tech Laboratorie	Invoice 237102024 - 02.02.2023	B-25 · Laborator	552.00
	Aqua Pro-Tech Laboratorie	Invoice 237102644	B-25 · Laborator	27.00
	Aqua Pro-Tech Laboratorie	Invoice 237103594 - 03.16.2023	B-25 · Laborator	27.00
	Aqua Pro-Tech Laboratorie	Invoice 237103682 - 03.23.2023	B-25 · Laborator	27.00
	Aqua Pro-Tech Laboratorie	Invoice 237104034 - 03.30.2023	B-25 · Laborator	27.00
	Aqua Pro-Tech Laboratorie	Invoice 237104566 - 04.13.2023	B-25 · Laborator	67.00

Name	Memo	Split	Amount
Aqua Pro-Tech Laboratorie Invoice 237104768 - 04.06.2023		B-25 · Laborato	272.00
Aqua Pro-Tech Laboratorie Invoice 237106419 - 05.25.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237107503 - 06.22.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237106875 - 06.08.2023		B-25 · Laborato	67.00
Aqua Pro-Tech Laboratorie Invoice 237108297 - 06.29.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237108301 - 07.06.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237109893 - 07.20.2023		B-25 · Laborato	67.00
Aqua Pro-Tech Laboratorie Invoice 237110431 - 07.13.2023		B-25 · Laborato	362.00
Aqua Pro-Tech Laboratorie Invoice 237110680 - 08.10.2023		B-25 · Laborato	67.00
Aqua Pro-Tech Laboratorie Invoice 237111650 - 008.24.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237112140 - 08.31.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237112939 - 09.07.2023		B-25 · Laborato	140.00
Aqua Pro-Tech Laboratorie Invoice 237112976 - 09.21.2023		B-25 · Laborato	67.00
Aqua Pro-Tech Laboratorie Invoice 237113477 - 09.28.2023		B-25 · Laborato	28.62
Aqua Pro-Tech Laboratorie Invoice 237114581 - 10.12.2023		B-25 · Laborato	71.02
Aqua Pro-Tech Laboratorie Invoice 237115472 - 10.26.2023		B-25 · Laborato	27.00
Aqua Pro-Tech Laboratorie Invoice 237116320 - 11.02.23		B-25 · Laborato	540.00
Aqua Pro-Tech Laboratorie Invoice 237117873 - 12.27.2023		B-25 · Laborato	140.00
Aqua Pro-Tech Laboratorie Invoice 237117874 - 12.14.2023		B-25 · Laborato	67.00
Aqua Pro-Tech Laboratorie Invoice 247100080 - 12.21.2023		B-25 · Laborato	58.00
Aqua Pro-Tech Laboratorie Invoice 247101536 - 01.18.2024		B-25 · Laborato	65.60
Aqua Pro-Tech Laboratorie Invoice 247101815		B-25 · Laborato	42.40
Blue Diamond Disposal, Inc Invoice 764976 - Monthly Trash S		B-31 - External	469.00
Business Machine Technoln Invoices 2369765, 2369817, 2369		B-33 - IT & Cybe	1,002.10
Cintas First Aid & Safety Invoice # 9258151611 AED Lease		B-31 - External	258.36
Cleary Giacobbe Alfieri Jacr Invoice 130599 - Through 01/202		B-3 - Legal	2,904.50
Cleary Giacobbe Alfieri Jacr Invoice 129898 - Through 12.31.2		B-3 - Legal	3,644.50
Detection Instruments Invoice 6082-57158 & 6050-5695		B-19 - Maintena	265.50
Fisher Scientific Invoice 9058786 8821267 - Order		B-27	385.18
Grainger Invoice # 9964054256		B-19 - Maintena	847.26
James Shilling - Custodian r Replenish 2024 Petty Cash		Petty Cash	102.56
Jilliam Martucci November Conference Car Service		B-2 - Administra	150.00
Jilliam Martucci Dental & Mileage Remibursement		B-10, B-2	116.27
Kahant Electrical Supply Invoice 1050382-00, 1049397-00		B-19 - Maintena	131.10
Law Offices of Patrick J. Dw Invoice 1135 Legal Services throug		B-2 - Administra	1,919.00
Law Offices of Patrick J. Dw Invoice 1133 DEP Permit Litigatio		B-2 - Administra	1,081.43
Lawson Products Invoice 9311255190 & 93112705		B-19 - Maintena	1,208.33
Magnum Vac Service, LLC Invoice 103 & 105		B-26 - Sludge Di	6,380.00
Maryland Biochemical Co., Invoice 15S1060		B-18 - Supplies/	5,342.32
McMaster-Carr Invoice 21630316		B-27	158.20
Napa Auto Parts Invoice 5720-595484		B-19 - Maintena	264.48
Netcong Hardware Co. February 2024		B-18 - Supplies/	53.80
NJWEA NJWEA/2024 Frank S Miller 51th		B-28 - Educatior	950.00
NJWEA Invoice E11480 - J. Schilling		B-28 - Educatior	407.00
North Jersey Pump & Cont Invoice 1599-24		B-19 - Maintena	1,130.00

Page 2 of 4

Name	Memo	Split	Amount
Office Concepts Group Invoice 1161247-0 & 1161809-0		B-13 Office	1,040.65
One Call Concepts, Inc. Invoice 4015444		B-2 - Administra	233.09
One Water Consulting, LLC Invoice 1457		B-23 - Permit Ap	6,525.00
Passaic Valley Sewerage Cc Invoice 522927 - Liquid Waste Acc		B-26 - Sludge Di	33,696.00
PMZ Landscaping Invoice # 19355		B-18 - Supplies/	1,400.00
PS&S Invoice # 166007 - NJPDES Renew NJPDES Permit			370.00
PS&S Invoice # 166010 - General Consu		B-5 - Engineer	915.00
R-D Trucking Invoice 4751 - Sludge Hauling - 01		B-26 - Sludge Di	42,120.00
RingCentral Invoice CD_000736339 - Service 0		B-15 - Telephon	317.15
Schilling, James 2024 Vlsion / Mileage		B-10, B-2	169.09
Smart Water Inc. Invoice 42004		B-31 - External	3,584.00
Suburban Consulting Engin Invoice 70822 - Through 12.31.20		B-5 - Engineer	84.00
The Plumbing Store Invoice 18988		B-19 - Maintena	22.67
Tritec Office Equipment Invoice 769		B-13 Office	59.00
USA Bluebook Invoice INV00260870 & INV0026C		B-19 - Maintena	149.75
USALCO Invoice 20287934		B-18 - Supplies/	10,092.32
Water Environment Federz Invoice 354343 - Course Books, A.		B-28 - Educatior	401.96
Water Environment Federz Invoice 347079, 348186, 352253,		B-28 - Educatior	832.00
TOTAL:			150,240.73
CAPITAL RECOVERY:			
Badger Roofing Company, IC360 Pay App 4		360 BR - Contra	191,831.21
Hawkins, Delafield & Wooc C360 NJIB Loan Closing		360 Leg · Contr	26,267.97
Law Offices of Patrick J. Dw Invoice 1136 Contract 360 throug		360 Leg · Contr	894.46
PS&S Invoice # 166009 - PS Controls - TIPS Controls 1-5			2,207.50
PS&S Invoice # 166006 - Contract 360 - 360 PSS - Contr			17,292.45
PS&S Invoice # 166008 - Contract 360 N360 IB - Contrac			615.00
Pumping Service, Inc. Invoice 1141760		B-29 Capital Imj	229,058.60
TOTAL:			468,167.19
ESCROW:			
Law Offices of Patrick J. Dw Invoice 1134 Matrix through 01/2		Matrix Mount C	253.00
PS&S Invoice # 166010 - Matrix - Throug		Matrix Mount C	2,427.50
PS&S Invoice # 165227 - Matrix/PSS Thr		Matrix Mount C	1,676.04
TOTAL:			4,356.54
PAYROLL:			
MSA Payroll Processing 02.02.2024		B-1, B-14	32,454.16
MSA Payroll Processing 02.16.2024		B-1, B-14	31,756.02
TOTAL:			64,210.18
RENEWAL & REPLACEMENT:			
Municipal Maintenance Co Invoice 21595		B-30 - Renewal	52,910.00
TOTAL:			52,910.00

Page 3 of 4

	Name	Memo	Split	Amount
<u>ONLINE</u>	Altice	Payment ID 913112343	B-15 · Telephon	315.00
<u>PAYMENTS &</u>	Direct Energy	Confirmation 2708263, 2708264,	B-16 · Electric	4,703.28
<u>MANUAL CHECKS:</u>	Direct Energy	Confirmation 2713045	B-16 · Electric	29,803.07
	JCP&L	Confirmation 103485751	B-16 · Electric	10,783.82
	Local 32	Union Dues 02/2024	Union	312.00
	Lowe's	Reference No. 2647371696	B-19 · Maintena	65.55
	NJ American Water	Confirmation 1289916725	B-31 · External	6,060.13
	NJ Division of Pensions & B	Reference No. 04321165	Accounts Payab	6,319.78
	Primepoint Payroll	Invoice 602270 - 02.02.2024	B-31 · External	126.38
	Primepoint Payroll	Invoice 603909 - 02.16.2024	B-31 · External	39.63
	Shell/WEX	Confirmation 816902212024	B-17 · Propane/	459.16
	US Bank	Reference # 8UBPYGLD65	NJIB	7,214.22
	US Bank	Reference # W6NX85VNQY	NJIB	20,819.91
	VALIC	Confirmation 314073	Accrued Payrol	535.00
	VALIC	Confirmation # 316582	Accrued Payrol	535.00
	Verizon Wireless	Accoun # 3849-00001	B-15 · Telephon	<u>249.76</u>
			TOTAL:	88,341.69

The following **correspondence** for February 2024 was received and filed on a motion offered by Mr. Schwab, seconded by Mr. Riccardi and the affirmative all in favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Comments:

- N/A
- **Correspondence:**
 - A. Borough of Stanhope: Resolution of Re-Appointment, Brian McNeilly as the Borough's representative of the MSA, Term 02.01.2024-01.31.2029
 - B. NJIB: Pay Requisition 1 Reimbursement \$1,201,454.00
 - C. Township of Roxbury: Oath of Office, Melanie Michetti, Township's representative of the MSA, Term 02.01.2024-01.31.2029
 - D. NIB: Construction Loan Accrued Interest Monthly Statement as of 01.31.2024
 - E. State of NJ, DEP: Physical Connection Permit No: 1147-WPC240001
 - F. Law Offices of Patrick J. Dwyer, LLC: Correspondence with Hopatcong Borough Clerk regarding Commissioner Schindelar

Monthly Reports:

The Director's Report, Maintenance & Repairs Report for February 2024 and Flow Data for the month of January 2024 were accepted on a motion offered by Mr. Romano and seconded by Mr. Cangiano and the affirmative all-in favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Director's Report, Maintenance & Repairs Report, Flow Data Comments:

- Mr. Riccardi asked what the next steps are in repairing or replacing the Aerator. Mr. Schilling responded and advised The Board that he and Mr. Wancho are having a meeting on Friday to discuss the next steps, he further advised that \$8900.00 was already spent. Certain parts required are obsolete. There was discussion among The Board, Mr. Schilling stated that he and Mr. Wancho plan to discuss that Friday, the next step would be an Engineer Committee Meeting to discuss further once options are available, following both meetings an update will be provided to The Board at the next meeting in March.
- Mr. Schilling spoke to The Board regarding the last-minute email from AEA regarding S1430 PFAS Liability Act, as it is time sensitive. Mr. Dwyer advised The Board that this could protect the MSA. Mr. Schilling stated that he is hoping The Board would offer a motion for himself and Counsel to prepare correspondence to Senator Booker.

Mr. Schwab offered a motion and seconded by Mr. Riccardi seconded the and the affirmative all-in favor vote of members present.

All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Director’s Report, Maintenance & Repairs Report, Flow Data Comments Continued:

- Mr. Schilling advised The Board that the MSA will receive The Wave Award on March 13, 2024. Mr. Wancho will be accepting the award on behalf of the MSA.
- Mr. Schilling reminded The Board that the Annual Elected Officials Training will be conducted on April 21, 2024, prior to the Board Meeting.
- Mr. Schwab asked what the protocol is when a member town reaches its maximum. Mrs. Michetti responded that she believes that it is the three consecutive peak months. Mr. Schilling advised that he does not have it committed to memory but that he would obtain that information from the Service Agreements and forward onto The Board. There was discussion among The Board regarding the elevated flows due to the extensive precipitation and I&I.

The Office Manager’s Report for February 2024 were accepted on a motion offered by Mr. Romano and seconded by Mr. Cangiano and the affirmative all-in favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Office Manager’s Report Comments:

- Mrs. Michetti asked the status on the TD Bank issue, Mr. Schwab responded that we are continuing on current course where larger checks are being mailed with tracking and we are closely monitoring the accounts.

The Engineer’s Report for February 2024 was accepted on a motion offered by Mr. Schwab, seconded by Mr. McNeilly and the affirmative all-in favor of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Engineer’s Report Comments:

- N/A

New Business:

Resolution No. 24-18 was offered on a motion by Mrs. Michetti seconded by Mr. Riccardi and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

*See attached resolution

Comments:

-

New Business Continued:

Comments:

- N/A

Old Business:

- TD Bank Discussions are still underway with the Finance Committee.
 - Mr. Schwab addressed The Board regarding his administrative access to TD Bank accounts, and it was determined the Assistant Secretary Treasurer, Thomas Romano would be added to the TD Bank Accounts as a secondary Administrator with the same access as Mr. Schwab.
- Legal Counsel RFP/RFO: Mr. Schwab advised The Board that this is still being reviewed.
 - Mr. Dwyer advised The Board that with regard to the stay in the permit.
- Roxbury Township Presentation by Mott MacDonald:
 - Mrs. Michetti advised The Board that Roxbury Township Consultant, Mott MacDonald would have a presentation for The Board on March 28, 2024, pertaining to the backwash water that does not contain PFAS/PFOA.
 - There was discussion among The Board pertaining to the backwash and PFAS removal system.
 - There was also discussion among The Board with regard to how G.A.C is managed.
 - Mrs. Michetti advised The Board on detection limits and sampling protocols as well.

Adjournment:

Motion made by Mr. Romano, seconded by Mr. McNeilly at 08:40pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:40pm. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Respectfully Submitted:
Jilliam Martucci – Office Manager

RESOLUTION NO. 24-18

Resolution of the Musconetcong Sewerage Authority
Awarding a Contract to Provide and Install a New Debris Basket at Pump Station #2
to Municipal Maintenance Co. Utilizing PVSC Co-op Contract #B369-4

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need to repair certain equipment in its wastewater treatment facilities; and

WHEREAS pursuant to N.J.S.A. §40A:11-10 the contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity; and

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:34-7.4; and

WHEREAS MSA has received Quote 47521Q (see attached) dated January 29, 2024 from Municipal Maintenance Co. to provide and install a new Debris Basket at Pump Station #2 as outlined therein; and

WHEREAS MSA desires to utilize the contract obtained by PVSC with Municipal Maintenance Co. to provide and install the equipment and perform associated work; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a contract to Municipal Maintenance Co. to provide a new debris basket at Pump Station #2 at a total cost of \$26,200.00 as described in the Quotation #47521Q dated January 29, 2024; and

-1-

FURTHER RESOLVED, that the total amount of the contract set forth above shall not exceed \$26,200.00 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that the award in the amount of \$26,200.00 shall utilize PVSC contract B369-4; and be it

FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Budget line B-19 Operations funds; and it is

FURTHER RESOLVED that this award is contingent upon receipt of proof of insurance acceptable to MSA; and it is

FURTHER RESOLVED, that the Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: February 22, 2024

SEE ATTACHED QUOTE DATED JANUARY 29, 2024

-2-